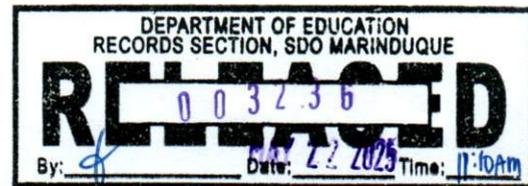




Republic of the Philippines  
**Department of Education**  
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

May 21, 2025

**DIVISION MEMORANDUM**

No. 057, s. 2025

**MID-TERM REVIEW AND RECALIBRATION OF THE DIVISION EDUCATION  
DEVELOPMENT PLAN (DEDP) FOR 2023 - 2028**

TO :

- Assistant School Division Superintendent
- Chief Education Supervisors
- Education Program Supervisors
- Public Schools District Supervisors
- Division Planning Team
- All Others Concerned

1. Pursuant to **Republic Act No. 9155**, or the *Governance of Basic Education Act of 2001*, the Department of Education (DepEd) is mandated to formulate the national basic education plan and to strengthen the decentralization of education management. In line with this, regional offices, schools division offices, and schools are required to develop their respective education development plans to ensure alignment with national goals and priorities.

2. Further, **Republic Act No. 10533**, or the *Enhanced Basic Education Act of 2013*, affirms the State's responsibility to establish, maintain, and support a complete, adequate, and integrated system of education relevant to the needs of the people and society. This reinforces the importance of continuously developing, reviewing, and recalibrating education plans to remain responsive to evolving educational demands.

3. These mandates are operationalized through **DepEd Order No. 25, s. 2022**, or the Basic Education Development Plan (BEDP) 2030, which provides the strategic direction for the education sector over the next decade, and **DepEd Order No. 24, s. 2023**, which outlines the guidelines for the formulation, implementation, monitoring, and evaluation of School Improvement Plans (SIPs). These issuances emphasize data-driven and evidence-based planning at all levels of governance to ensure coherence and sustained improvements in the basic education system.

4. In line with these national policies and frameworks, and in pursuit of DepEd's commitment to results-based planning and continuous improvement in the delivery of quality basic education services, the Schools Division of Marinduque, through the School Governance and Operations Division – Planning and Research Section, shall conduct the Mid-Term Review and Recalibration of the Division Education Development Plan (DEDP) for 2023–2028 on June 10–11, 2025, at the SDO Marinduque Conference Hall, Malusak, Boac, Marinduque.

5. This initiative seeks to comprehensively assess the progress of DEDP implementation, considering the successes achieved and the challenges encountered since its inception. Through a systematic review, the activity will facilitate the



recalibration of strategies and priorities to ensure that DEDP remains aligned with emerging educational needs, national directives, and global trends.

6. Specifically, this activity aims to:
  - a. assess the implementation progress of the DEDP for 2023–2028;
  - b. identify gaps, challenges, enabling factors, and areas for improvement;
  - c. realign the division’s education priorities with current national and regional policies and thrusts; and
  - d. recalibrate the DEDP to make it more responsive to the evolving needs of the learners and education stakeholders.
7. Concerned participants are enjoined to actively participate and contribute insights and recommendations to support the reviewed objectives. They are also advised to bring copies of the existing PPAs, accomplishment reports, monitoring and evaluation tools, and other relevant planning documents to be used during the review and workshop sessions.
8. Program owners are expected to assess their PPAs using the monitoring and evaluation tool before the Mid-Term Review and Recalibration of the DEDP for 2023–2028 and shall be consolidated by the School Management, Monitoring and Evaluation (SMM&E) Section.
9. Expenses relative to the conduct of this activity such as meals, supplies, and other incidental costs shall be charged against Division MOOE or other available sources, subject to the usual accounting and auditing rules and regulations.
10. For more details, please refer to the following enclosures:
  - a. *Enclosure No. 1* List of Participants;
  - b. *Enclosure No. 2* Program of Activities;
  - c. *Enclosure No. 3* Monitoring and Evaluation Tool
11. Copy of DEDP, M&E Tool and other relevant issuances and references may be accessed through <https://tinyurl.com/DEDPMidTermReviewMaterials>.
12. For questions and clarifications, please contact Bernadith R. Lacerna, Senior Education Specialist for Planning and Research of the School Governance and Operations Division through [bernadith.lacerna001@deped.gov.ph](mailto:bernadith.lacerna001@deped.gov.ph).
13. For information, guidance and compliance of all concerned.

  
**LYNN G. MENDOZA, EdD**  
OIC, Schools Division Superintendent

Encl: As stated

References:

RA 9155, RA 10533, DepEd Order (Nos. 25, s. 2022; and 24, s. 2023)

To be included in the Division Perpetual Index  
under the following subjects:

EDUCATION  
MANAGEMENT

DEVELOPMENT  
PLANNING

GUIDELINES  
POLICY

SGOD – P&R – BRL



Address: T. Roque St., Malusak, Boac, Marinduque  
Tel. No.: (042) 754-0247 • Fax No.: (042) 332-1611  
Email: [marinduque@deped.gov.ph](mailto:marinduque@deped.gov.ph)  
Website: <https://depedmarinduque.com>

**LIST OF PARTICIPANTS**

	<b>Name</b>	<b>Position</b>
1	Lynn G. Mendoza, EdD	OIC, Schools Division Superintendent
2	Mabel F. Musa, PhD	Assistant Schools Division Superintendent
3	John M. Chavez	Chief Education Supervisor, CID
4	Maita M. Lazares	Education Program Supervisor, SGOD
5	Jelly L. Sore	Education Program Supervisor
6	Florie M. Regencia	Education Program Supervisor
7	Ma. Shiela S. Saet, EdD	Education Program Supervisor
8	Rolito M. Dela Cruz	Education Program Supervisor
9	Nestor T. Rualo, EdD	Education Program Supervisor
10	Jennifer E. Monte, PhD	Education Program Supervisor
11	Freddie M. Malabayabas	Education Program Supervisor
12	Romualdo O. Magculang	Education Program Supervisor
13	Mariam B. Rivamonte, EdD	Education Program Supervisor
14	Maridel G. Lincallo	Public Schools District Supervisor
15	Aurea L. Mazo	Public Schools District Supervisor
16	Elvin C. Perlas, PhD	Public Schools District Supervisor
17	Myra R. Labay	Public Schools District Supervisor
18	Warlito P. Constantino	Public Schools District Supervisor
19	Constancia R. Vasco	Public Schools District Supervisor
20	Maria Lourdes P. Ricohermoso, EdD	Public Schools District Supervisor
21	Jay P. Peña, PhD	Public Schools District Supervisor
22	Dingson A. De Sena, EdD	Public Schools District Supervisor
23	Joven M. Mogol, EdD	Public Schools District Supervisor
24	Bernadith R. Lacerna	Senior Education Program Specialist, P&R
25	Fretzie P. Alcantara, EdD	Senior Education Program Specialist, SMM&E
26	Melanie M. Mendoza, DEM	Senior Education Program Specialist, SMN
27	Kyle David V. Atienza	Senior Education Program Specialist, HRD
28	Engr. Arnold M. Moreno	Engineer III
29	Dra. Rica Mai O. Larga	Medical Officer III
30	Edgar H. Loto	Project Development Officer II
31	Rey R. Raymundo	Education Program Specialist II, SMM&E
32	Mayda N. Lagran	Education Program Specialist II, SMN
33	Marisol O. Luarca	Planning Officer III
34	Josefina P. Brual	Project Development Officer I
35	Glaiza T. Palatino	Project Development Officer I
36	Dra. Queza Rina Q. Membrebe	Dentist II
37	Michelle M. Mutya	Education Program Specialist – ALS II
38	Chona S. Recto	Education Program Specialist – ALS II
39	Atty. Ayzel Lea R. Palmero	Attorney III
40	John Dhelter P. Pastrana	Accountant III
41	Arlene M. Marasigan	Administrative Officer V
42	Engr. David M. Zoleta	Information Technology Officer I
43	May Bernadeth O. Dela Rosa	Administrative Officer V
44	Jinky L. Meron	Administrative Officer IV
45	Ruby M. Tan	Administrative Officer IV
46	Maridell F. Hermosa	Administrative Officer IV
47	Aleli L. Arceo	Administrative Officer IV
48	Democrito M. Nazareno	Principal IV
49	Kathryn S. Asuncion, PhD	Principal III
50	Jefrelle F. De Silva	Administrative Aide VI

**MID-TERM REVIEW AND RECALIBRATION OF THE DEDP FOR 2023-2028**

June 10-11, 2025

SDO Conference Hall, Malusak, Boac Marinduque

**PROGRAM OF ACTIVITIES**

<b>Date/Time</b>	<b>Activities</b>	<b>Personnel Responsible</b>
<b>June 10, 2025 (Tuesday)</b>		
8:00 AM – 8:30 AM	Opening Program	Mrs. Bernadith R. Lacerna Mrs. Marisol O. Luarca
8:31 AM – 9:30 AM	5-Point Reform Agenda	Dr. Lynn G. Mendoza
9:31 AM – 10:30 AM	The Role of EDCOM in Shaping the Future of Philippine Education: Policy Reforms and System Enhancements	Dr. Lynn G. Mendoza
10:31 AM – 11:00 AM	Health Break	
11:01 AM – 12:00 NN	Open Forum	Mr. Kyle David V. Atienza
12:01 PM – 1:00 PM	Lunch Break	
1:01 PM – 2:30 PM	Presentation of Situational Analysis on Sectoral Reports: <ul style="list-style-type: none"> <li>• Access</li> <li>• Quality</li> <li>• Governance</li> <li>• Efficiency</li> </ul> Data Analysis & Key Findings	Mrs. Bernadith R. Lacerna Mr. John M. Chavez Mrs. Bernadith R. Lacerna Mrs. Bernadith R. Lacerna
2:31 PM – 2:45 PM	Health Break	
2:46 PM – 3:15 PM	Best Practices and Innovations	Dr. Fretzie P. Alcantara
3:16 PM – 3:30 PM	Health Break	
3:31 PM – 4:15 NN	Budget Utilization Report (BUR) and Analysis	Mrs. Arlene M. Marasigan
4:16 PM – 5:00 PM	Open Forum	Mr. Kyle David V. Atienza
<b>June 11, 2025 (Wednesday)</b>		
8:00 AM – 8:30 AM	Preliminaries	Mr. Kyle David V. Atienza
8:31 AM – 9:45 AM	Workshop 1 Identifying Challenges and Gaps	Dr. Mabel F. Musa <i>Facilitator</i>  SGOD/CID/OSDS Program Owners
9:46 AM – 10:30 AM	Health Break	
10:31 AM – 12:00 NN	Presentation of Groups' Output <ul style="list-style-type: none"> <li>• CID</li> <li>• SGOD</li> <li>• OSDS</li> </ul>	Mr. John M. Chavez Mrs. Maita M. Lazares Mrs. May Bernadeth O. De la Rosa <i>Presenters</i>

		Dr. Fretzie P. Alcantara <i>Moderator</i>
12:01 NN – 1:00 PM	Lunch Break	
1:01 PM – 3:00 PM	Workshop 2 Group Action Planning Strategy Enhancement, Proposed Intervention Programs, and Integration of Recommendations into the 5-Point Reform Agenda (QBEDP)	Dr. Mabel F. Musa <i>Facilitator</i>  SGOD/CID/OSDS Program Owners
3:01 PM – 4:00 PM	Presentation of Group's Output <ul style="list-style-type: none"> <li>• CID</li> <li>• SGOD</li> <li>• OSDS</li> </ul>	Mr. John M. Chavez Mrs. Maita M. Lazares Mrs. May Bernadeth O. Dela Rosa <i>Presenters</i>  Dr. Fretzie P. Alcantara <i>Moderator</i>
4:01 PM – 4:30 PM	Ways Forward/Agreement	Mrs. Maita M. Lazares

Master of Ceremony:

Mr. Kyle David V. Atienza  
*Senior Education Program Specialists , Human Resource Management  
School Governance and Operations Division*

### MONITORING AND EVALUATION TOOL

#### Project Monitoring Tool

*Note: should be done for the first three quarters*

Intervention (Project)	Date of Monitoring	Findings	Evaluation Rating	Interpretation	Remarks/ Recommendation
Improvement Plan Matrix	Date of monitoring	Result of physical and financial accomplishment	Numerical Assessment based on tools such as SPIR <i>Overall Assessment</i>	On-time or behind based on AIP	The implication as to the continuation of the project or adjustment

#### Project Evaluation Tool

*Note: Year-End Assessment of AIP*

Project Title: \_\_\_\_\_

Proponent: \_\_\_\_\_

Year Started: \_\_\_\_\_ DepEd Pillar (Access, Equity, Quality, Resiliency & Governance): \_\_\_\_\_

Key Performance Indicator/ Expected Output per Office Compendium V3	Baseline	Previous Data			Current Data	Impact (positive or negative)
	2020	2021	2022	2023	2024	
Target						
Actual						
Percentage						

#### Holistic Rubric for Program/Project Evaluation

*Please rate the activity using the 4-point scale: 4 - strongly agree, 3 - agree, 2 - disagree, 1 - strongly disagree*

Relevance	Strategic Importance	Feasibility	Efficiency	Magnitude	Effectiveness
<i>The program/ project is significant and responsive to the needs of learners/ teachers/ schools</i>	<i>The program/ project can address more than 1 issue/ problem of the School/ District/ Division</i>	<i>The objective/ goal of the program/ project is realistic, doable, controllable, and achievable</i>	<i>The program/ project maximizes human, material, and financial resources</i>	<i>The program/ project can cover a wide range of clients (learners, teachers, or schools)</i>	<i>The program/ project achieved what is supposed to be achieved (100% accomplishment)</i>

Program/Project rating: \_\_\_\_\_ Interpretation: \_\_\_\_\_ Remarks: \_\_\_\_\_

#### Scaling and Quantification

Scale (limit)	Description	Description	Interpretation	Implication
3.50 - 4.00	Strongly Agree	Most of the Time	Very Good	Continue
2.50 - 3.49	Agree	Some of the Time	Good	Reconsider
1.50 - 2.49	Disagree	Seldom	Poor	Modify/Change
1.00 - 1.49	Strongly Disagree	Never	Very Poor	Discard

